

SCP BUSINESS REBOOT

REOPENING GUIDANCE: APPLICABLE TO ALL SECTORS

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(¹) HIGH-RISK CONDITIONS

- Employees with higher risk should be given special consideration.
 - Over 65
 - Diabetes
 - Hypertension
 - Compromised Immune System

(¹) DISTANCING

- All employees should be encouraged to remain at least 6-feet apart

(¹) MEETINGS

- Conduct meetings virtually or over the phone as much as possible
- In-person meetings should aim to maintain 6ft spacing

(¹) TELEWORK

- Continue to encourage teleworking when and where appropriate

(¹) SANITATION GUARDS

- It may be necessary for sanitation guards to be placed at fixed locations such as retail counters

(¹) GENERAL POLICIES

- Follow CDC guidelines regarding handwashing and covering your mouth when coughing or sneezing
- Set organizational policies if employees have COVID-19 symptoms or test positive for the virus

(¹) MASKS

- CDC Guidelines encourage individuals to wear masks when in public
 - Cloth masks are sufficient and medical-grade such as N95 should be reserved for industry environments which require them.*

(¹) GLOVES AND PPE

- Gloves should be worn for those handling edible products and should be changed frequently
- PPE should be offered to office workers and be available in sufficient quantity

(¹) CLEANING AND SANITATION

- Robust cleaning should happen daily and surfaces should be wiped down multiple times daily
- Improved air filtration and as much airflow as possible